**Role description: Clinical Oncology RCR Learning Lead**

Are you a clinical oncologist with a keen interest in and strong experience delivering education and learning? Do you want to advance your professional development by leading our strategy to create high-quality events and resources for clinical oncologists? If so, this role may be a great fit for you.

This is an exciting opportunity to lead a crucial area of work that impacts every RCR resident and consultant in the UK and around the world. Our current learning offer rates highly in our Fellow and member feedback, but we have big ambitions for it to be substantially better, providing vital learning support to all our members, wherever they are in their oncology career.

With a staff team of learning experts, learning technologists, project managers, administration support and more, you’ll be really well-supported in leading an exciting and fast-changing area of the College’s work that we are investing in substantially.

As learning continues to evolve rapidly and forms an increasingly integral part of the educational offer for clinical oncologists at all stages of their careers, we’re seeking to recruit a **Learning Lead** to lead the next stage of our exciting development of our learning offer. Our vision is simple yet profound: to provide accessible, practical, engaging and valuable educational resources for all.

We have a new e-learning platform, expanding events programme and full support from across the College to develop the offer and grow its reach in line with our vision.

As our Learning Lead you will guide the strategic direction of RCR Learning, leading the development and delivery of a range of CPD learning activities across face to face, online, hybrid and blended learning formats. You will lead a growing number of Learning Faculty Leads, ensuring our learning faculties are aligned with the RCR Learning strategy.

If you are passionate about advancing medical education, we encourage you to apply for the Learning Lead position to help shape the future of clinical oncology training.

**What’s involved?**

The purpose of this role is to:

* Deliver the three-year learning strategy by providing visionary leadership to develop an annual programme of face to face, online, hybrid and blended learning programmes.
* Contribute to the development and delivery of learning resources which support the RCR’s strategic priorities and the needs of our membership globally.
* Build and lead the CR learning faculty of Subject Matter Experts (SMEs), support the recruitment of SMEs based in the UK and across the globe, and ensure regular meetings take place to co-develop learning activities, working towards stated deadlines.
* Collaborate closely with the RCR Learning team who develop, plan, organise, deliver and market the RCR’s CPD learning resources.
* As part of the RCR Learning Strategic Board, attend quarterly meetings and contribute to the ongoing direction of RCR Learning more widely.
* Work closely with the RCR e-Learning Lead ensuring collaborative working across live, blended and e-learning, including attending the e-learning Faculty Lead Group annually.
* Help ensure that connections and liaison are established with other relevant bodies e.g. clinical education leads for other Royal Colleges, medical charities and organisations working towards aligned goals.
* Chair strategic planning sessions with the Learning Faculty Leads, and ad hoc support for the leads where needed, to ensure their workstreams are progressing.
* Ongoing recruitment and succession planning of the learning faculties, supported by the RCR Learning team.
* Undertake other duties relevant to the scope of the role in line with the faculty and RCR strategic priorities.
* Work with the RCR staff sponsorship lead to support the commercial growth of corporate partnerships, actively identifying opportunities for sponsorship and promoting within networks.

**Benefits and opportunities:**

* **Contribute** to your College and faculty’s professional development offering, and help support training and retention for our specialism
* **Collaborate** with and learn from members, Fellows and partners based around the globe as the RCR develops its educational offering
* **Earn** CPD credits for the development and delivery of learning activities
* **Lead and participate** in CPD learning opportunities free of charge, with expenses paid (in line with the RCR’s policy)
* **Develop** and expand on your stakeholder management and leadership skills to support your personal career development and influence within the profession
* **Attendance** at any RCR Learning online or in-person event (assuming space)
* Use of the title **RCR Clinical Oncology Learning Lead**

**What support will I receive from RCR staff and other Officers?**

The Learning Lead will be supported by a faculty, which we envision will grow substantially over the next five years, as well as the RCR Learning Strategic Board, who are responsible for guiding and reviewing the overall learning strategy. The role will sit on the RCR Learning Strategic Board, co-chaired by the Vice-Presidents in Clinical Radiology and Clinical Oncology.

They will also be supported by a dedicated RCR Learning staff team, who provide expertise in areas such as learning design, project management, event operations, sponsorship, marketing and evaluation for iterative improvements. They will also provide administration support, set up meetings, take minutes and are there to assist you so that you can focus on learning development rather than the administration behind it.

**What’s the commitment?**

This role commences April 2025 and will typically serve a term of three years which may be extended on the invitation of the Vice-President (CO) by up to one year.

It is estimated that one or two days a month (with varying intensity across the year e.g. more time required close to major conferences or in the run up to a Learning Faculty Leadership Group meeting, versus the typically quieter periods mid-December – early January and during August) will be required to fulfil the role, including regular and open email communication throughout the year.

**Who is eligible to stand?**

To put your name forward for the role of Learning Lead, you need to be a Fellow of the College by examination (no minimum period as a Fellow is required), resident in the United Kingdom, hold a current licence to practise with the General Medical Council (GMC) and be in active clinical practice.

**Experience and skills:**

* Expertise and experience in developing and/or delivering CPD activities, particularly face to face, hybrid, online and blended resources– including recruiting and motivating SMEs to contribute and lead a number of these.
* Experience leading a project with more than one concurrent workstream.
* Ability to build positive working relationships with a range of global stakeholders
* Strong time management skills.
* Excellent understanding of how to identify, influence and engage with subject matter experts (SMEs) to support the development of new educational resources, alongside evaluation of developed courses.
* A commitment to diversity, equity and inclusion in practice.

**Desirable experience:**

* A teaching qualification such as a PGCE or MSc in Medical Education.

**Further context and conditions of the role:**

* The successful applicant will need to make such arrangements as are necessary to free time for committee business from their clinical, managerial, academic, or other voluntary work.
* RCR Staff can be flexible during working hours (generally Monday – Friday, 9.00am – 5.00pm UK) to accommodate the post holder’s commitments.
* Travel expenses will be met in accordance with the RCR’s Travel and expenses policy. For anyone attending meetings from outside of the UK, travel will only be reimbursed from the point of entry into the UK.
* All applicants will be required to declare any conflicts of interest.
* As an ambassador of RCR, the Learning Lead is expected to demonstrate our values in all they do for the RCR, and to be familiar with the Contributor Code of Conduct.
* Confidentiality and Integrity: We entrust the Learning Lead with confidential information and documents, expecting them to maintain discretion both during and after their term. They are tasked with safeguarding the reputation of the RCR and its staff by refraining from actions that could bring disrepute.
* Respect for Privacy: The Learning Lead will handle documents at various stages of development with sensitivity, ensuring their confidentiality until formal approval and publication. This responsibility extends to compliance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2016, governing the processing and disclosure of personal data in accordance with the RCR’s data protection and security policies.
* Authorised Representation: The Learning Lead is asked to discuss opportunities to represent RCR, prior to agreement. This ensures that communications accurately reflect the RCR's official stance and commitments.
* Intellectual Property Rights: Any documents, publications or content created by the individual in their capacity as Learning Lead are considered the intellectual property of the RCR. Therefore, the role holder is required to assign these rights to the RCR in perpetuity, for worldwide use, to enable the charity to have ownership and control over its intellectual assets as complete products. Acceptance of this role via email will confirm these terms. This applies to products including but not limited to an event, series of events, course, e-learning resource, talk which is recorded as part of an RCR Learning event/course/conference. However, the rights of any repurposed content without RCR branding e.g. a glossary, slides for a talk within a wider event programme, will remain with the individual author. In the example of a talk within a conference programme, in practice this means should they so wish, the author can re-present this talk at other conferences as long as all/any RCR branding has been removed, and if the full event programme is not recreated in its entirety. If you require any clarification, please speak to your named RCR contact, or get in touch with: RCRLearning@rcr.ac.uk