

# The Royal College of Radiologists Vice-President, Clinical Oncology





# Vice-President, Clinical Oncology

Time commitment:	An average of two days per week
Duration:	Three-year non-renewable term.
Remuneration:	The role of Vice-President, Clinical Oncology is not accompanied by any financial remuneration, although expenses incurred on behalf of the RCR business can be claimed.
Role classification:	Volunteer
Deadline for nomination:	23:59 on 5 January 2025





# Welcome

It has been such a privilege to be the Vice-President, Clinical Oncology. This role has been the most fulfilling of my career, and I've thoroughly enjoyed the incredible variety of work I've been involved in.

If you are enthusiastic and have a desire to be part of a high-functioning team that collaborates to bring the best out of each other, I encourage you to apply. This role allows you to really make a difference for colleagues on the ground who are working extremely hard in difficult circumstances.

The commitment may seem daunting, but this is also a real team effort, and you won't be on your own. You will work with inspirational Officers and the wonderful College staff who are there to make your ideas happen.

I work one or two days each week for the College and the role gives me a chance to be involved in so many different things. One day, I may be giving a media interview, chairing a meeting and discussing ideas with the team. On another day, I'll be involved in wider College discussions about our future direction, how we position ourselves as the global leaders in AI and how we best represent our membership. I'm never bored as an Officer and it's that variety that makes it so exciting.

If you're interested in this fantastic opportunity to lead and shape our specialty over the next three years, I would encourage you to apply.

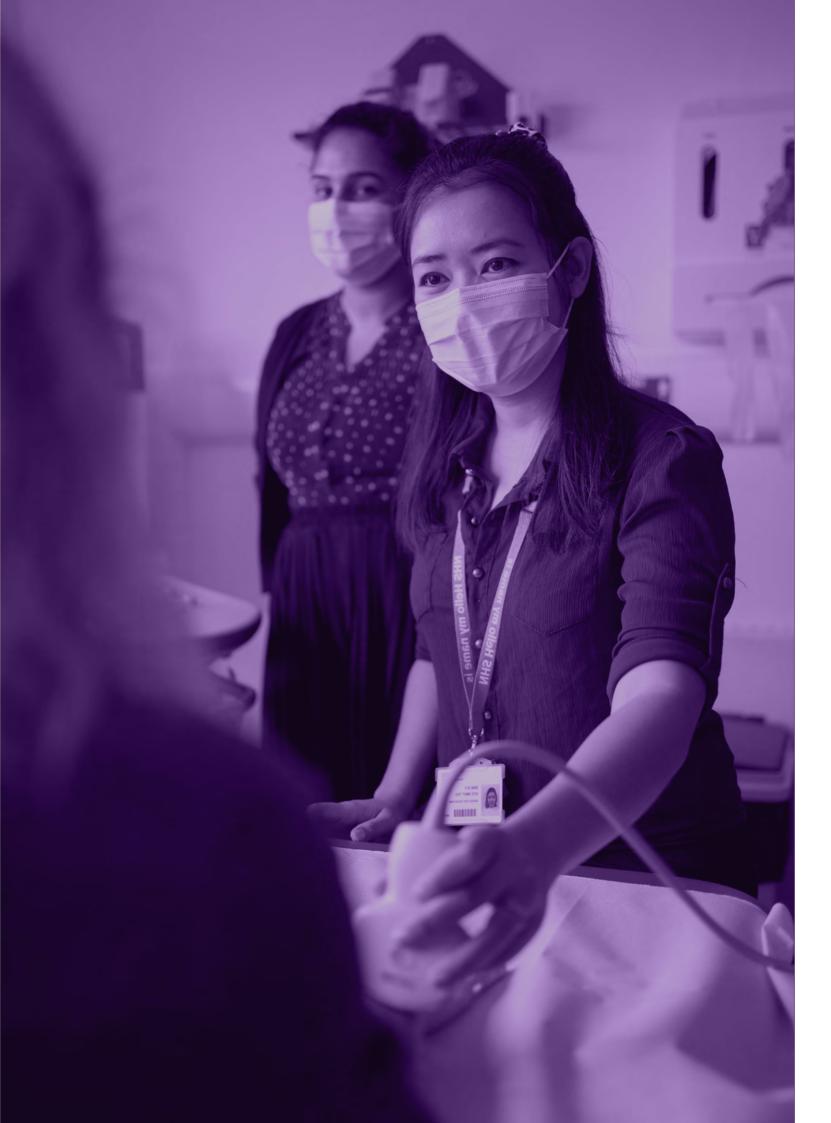
If you would like to talk to us to find out more about the role, please get in touch by emailing governance@rcr.ac.uk.

Yours sincerely

Dr Tom Roques







# Key responsibilities of the Vice-President, Clinical Oncology

The Vice-President, Clinical Oncology (CO), heads the CO Faculty and ensures that it is positioned to lead the CO specialty across the UK and overseas. The Vice-President leads fellow CO Officers and the Faculty Leadership Team across the entire range of Faculty functions.

### The Officer Team

As **Vice-President, Clinical Oncology** you will become part of the Officer Team, developing and delivering our strategic goals.



Dr Katharine Halliday, President Leads the College and is its primary spokesperson.



Dr Qaiser Malik, Medical Director, Membership and Business Leads on cross-Faculty areas, including membership value and engagement, and works closely to support the President.



Dr Stephen Harden, Vice-President Clinical Radiology Responsible for leading the Clinical Radiology Faculty and speaking on its behalf.



Dr Tom Roques, Vice-President Clinical Oncology Responsible for leading the Clinical Oncology Faculty and speaking on its behalf.



Dr Priya Suresh, Medical Director, Education and Training Responsible for specialty training matters for Clinical Radiology.



Dr Louise Hannah, Medical Director, Education and Training Responsible for specialty training matters for Clinical Oncology.



Dr Robin Proctor, Medical Director, Professional Practice Responsible for professional and workforce issues for Clinical Radiology.



Dr Petra Jankowska, Medical Director, Professional Practice Responsible for professional and workforce issues for Clinical Oncology.

You can find out more about the RCR Officers here.

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# Role specification

Role title:	Vice-President, Clinical Oncology
Time commitment:	An average of two days per week
Duration:	The Vice-President, Clinical Oncology will serve a three-year non-renewable term.

### What's involved

### Governance

The Vice-President is a member of the Trustee Board and is a trustee of the College as a registered charity. They are bound by the Code of Conduct and Compact, documents that set out the key principles and commitments for the RCR leadership in working together. They are expected to demonstrate adherence to the College values, especially to promote equality, diversity and inclusivity for all Fellows and members. As a trustee, the Vice-President will be required to complete and update an entry in the Register of Interests which is published on the College's website. Trustees are expected to play a full part in the governance and work within the prevailing Strategic Priorities and shorter-term Objectives as agreed from time to time.

The Vice-President has significant external and internal duties as outlined below and deputises for the President as required.

### External duties – the membership

The Vice-President has a vital role in communicating and engaging with Fellows and members of the College worldwide through informal and formal networks. They work closely with the Faculty's appointed Advisers and Leads, as well as the Site-Specialty Groups and Societies. They attend meetings of each of the RCR's standing committees for the devolved nations (Northern Ireland, Scotland, and Wales) annually.

Communication with Fellows and members also involves writing articles for the quarterly member magazine Wave.

The Vice-President, alongside the other College Officers and Trustee Board, is responsible for aspects of the RCR's work on equality, diversity, and inclusivity.

### External duties - stakeholders and the media

The Vice-President has a major role in developing and maintaining external relationships for the Faculty. This involves engaging with sister colleges and faculties directly as well as with other major societies and healthcare bodies.

The Vice-President attends regular liaison meetings with key national stakeholder organisations and other professional bodies, for example NHS England, NICE and other Medical Royal colleges.

The Vice-President is the leading media spokesperson for the Faculty and may be called upon to offer comment or take part in broadcasts on radio and television.

The Vice-President may represent the Faculty international events such as ESTRO and ASTRO annual meetings.

### **Internal duties**

The Vice-President chairs the CO Faculty Leadership Team and leads the development of the annual Objectives to realise the College's Strategy. They attend Trustee Board meetings and are a member of a number of other Committees and Groups, listed below.

The Vice-President takes part in the Admission Ceremony for New Fellows and the associated reception held at least three times a year.

### What support will I receive from the RCR staff and other Officers?

You will work as part of a close team with the other College Officers and senior staff. Most Officers find the mutual support is one of the most rewarding aspects of their role.

The CO Vice-President is given specialist advice, administrative and secretarial support by college staff. The staff recognise that you will be working in clinical practice alongside your College role and will support you to use your RCR time as constructively as possible. You will find this to be a very different level of support to that in many NHS roles.

You'll have an induction programme in the months before taking office which will include a handover and briefing on all aspects of the role from the outgoing CO Vice-President, from other Officers, from the Chief Executive and from a range of RCR staff. During your induction period, you'll be able to attend and observe all the meetings which you will subsequently need to chair or contribute to and will learn about RCR governance and trustee responsibilities. You'll therefore be fully prepared to undertake the role when you start.

The RCR will actively develop your leadership and other skills. You'll also have opportunities to meet and engage with people doing similar roles in other colleges.

Travel and accommodation associated with the role will be organised and paid for by the College so you can use your time as effectively as possible.

### What's the commitment?

It is a three-year term of office.

The overall commitment is around two days per week plus time for email correspondence and meeting preparation. Whilst there is much scope for virtual working to be integrated into the role, the interpersonal nature of this position means there are significant benefits from some activities being undertaken face to face. RCR days will be a mixture of time to develop ideas and to think strategically, informal meetings with RCR staff and attending college board and committee meetings as outlined below.

Most meetings are held on a Thursday or Friday. Faculty Leadership Team meetings are held on a Thursday afternoon nine times a year, with Trustee Board meetings held every two months on a Friday morning.

In order to prepare for the role, attendance at some meetings during the induction period (April to August 2025) should be regarded as part of the commitment.

Regular attendance (some of which are in person, some online) at College and Faculty boards, committees, and events will be required. Please note this list is not exhaustive –

### College

- Trustee Board (six per annum)
- Council (two per annum)
- Finance and Investment Committee (five per annum)
- Fellowship Ceremonies and Receptions (at least three per annum)
- Honours Committee (one per annum)
- Remuneration Committee (one per annum)

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- Equality, Diversity and Inclusion Committee (three per anuum)
- · Annual General Meeting
- Attendance at one meeting annually of each of the three Standing Committees (devolved countries of the UK)

### **Faculty of Clinical Oncology**

### Meetings Chaired

- · Clinical Oncology Faculty Leadership Team (nine per annum)
- RCR Strategic Learning Board (three per annum co-chaired with the Vice-President, Clinical Radiology)

### Meetings to attend as required

- Clinical Oncology Faculty Board (two per annum)
- Clinical Oncology Specialty Training Board (three per annum)
- Clinical Oncology Professional Support and Standards Board (three per annum)
- Clinical Oncology Academic Committee (three per annum)
- RCR Journals Board (two per annum)
- CO Artificial Intelligence Advisory Committee (three per annum)

### External partnership boards and committees – regular committees and groups

- Radiotherapy Board (three per annum chair when this is hosted by the RCR)
- UK Systemic Anti-Cancer Therapy Board (three per annum chair when this is hosted by the RCR)
- Joint Working Group for clinical and medical oncology (three per annum chair when this is hosted by the RCR)
- Intercollegiate Oncology Forum (up to two per annum)

### Who's eligible to stand?

This is an elected position. To put your name forward, you must be a Fellow of the College, resident in the United Kingdom, hold a current licence to practise with the GMC and be a Fellow of the Collge in the Faculty of Clinical Oncology. You should make sure you can take up the commitment by agreement with your employer.

You will need the support of two UK Fellows in good standing as your nominators. The term of office starts on 1 September 2025.

We actively encourage eligible Fellows from all backgrounds, including under-represented groups, to apply for this role.

### Is this the role for you?

This is the premier leadership role for the clinical oncology in the UK. It involves leadership of a team of volunteer Fellows, providing national direction on policy and through the media. The role brings with it trustee responsibilities for the College as a charity. It requires a range of skills, nearly all of which involve working with or through others, be they individuals or organisations; this means that people skills are critical to success in the role.

Staff support for the Vice-President is led and managed by the Chief Executive. Staff provide policy guidance and advice, specialist support (eg communication, workforce, and audit), executive, administrative and secretariat support. You will work very closely with and be supported by other officers, particularly the MDPP and MDET for clinical oncology and the President.

An induction programme is provided during the induction period which comprises handover and briefing from the outgoing Vice-President, from other Officers, from the Chief Executive and from a range of other staff. Support, advice and training for the growing media aspects of the role is provided.

The RCR is seeking to expand diversity in all its roles, and actively encourages those from all backgrounds, including underrepresented groups, to apply for this role.

### Who can I contact for more information?

The current CO VP, Dr Tom Roques (tom\_roques@rcr.ac.uk) or the President, Dr Kath Halliday (president@rcr.ac.uk) would be happy to discuss the role or answer any questions.

In addition, the Chief Executive, Oliver Reichardt (oliver\_reichardt@rcr.ac.uk) can also be contacted for an informal discussion.

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# Our values



# People focus

We treat everyone fairly and with respect, actively listening and responding appropriately, while recognising individual differences.



# Integrity

We are open, honest and transparent. We strive to reflect and learn from experience in every area of our work to deliver the right outcome.



# Making a difference

We strive for excellence. We make a difference by setting standards and empowering our membership and our staff through personal development and lifelong learning.

We recognise that patients' best interests underpin everything we do.

### Code of Conduct

The RCR values greatly the time its members, Fellows and external contributors give to the College. The RCR expects high standards of conduct and personal integrity of its staff and Contributors in the performance of their roles. This Code of Conduct applies to all those that contribute to the RCR. Contributors must ensure that they are familiar with the Code and that their actions and behaviour comply with its provisions.

### **General principles**

Contributors are expected at all times to act appropriately bearing in mind their association with a medical Royal College. They must refrain from any illegal, dishonest or unethical conduct at all times, not just when performing voluntary services for the RCR.

### Contributors must:

- Support the College strategy and workplans
- · Act in good faith, with honesty, integrity and probity
- · Promote the RCR's aims and objectives in a positive light
- Comply with the RCR's values and competencies (set out below)
- · Treat others equally, fairly and with respect
- · Challenge poor behaviour when it occurs; and
- Take personal responsibility for adhering to this Code of Conduct.

### Contributors must not:

- · Act in a manner with may bring the RCR into disrepute; or
- · Misuse their position for personal gain or to promote their other interests.

### More information

The full version of the RCR's Code of Conduct can be found on our website here: www.rcr.ac.uk/about-us/policies/contributor-code-of-conduct/

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# **Equality and diversity**

Every day, our colleagues are making a difference by helping to improve imaging and cancer care for all. This starts by having the best talent, and that is only possible with a diversity of thinking, diversity of background and experience, and diversity of skills.

Diversity means better ideas, better solutions and more innovation. It's why one of our key priorities is to ensure our workforce reflects the communities we serve.

We're committed to creating an inclusive workforce and working environment for us all to enjoy – where everyone is able to bring their whole self to work to create change and reach new heights of creativity.

You can find our equality, diversity and inclusion committment **here** as well as our equality and diversity policy **here**.

# How to apply

The closing date for nominations is 23:59 on 5 January 2025.

To stand for election as Vice-President Clinical Oncology, you need to be supported by two nominations. All nominations must be Fellows of the College in good standing. In agreeing to nominate you they are indicating that they are not aware of any reason why you should not stand for election. Please note that no Fellow can nominate more than one candidate.

In order to move forward with your nomination you must complete the information requested on the form, including:

- Providing a statement of no more than 300 words
- · Detailing the Fellows nominating you

'In good standing' is defined in the **College by laws**, ref By Law 5.2.

The deadline to complete the nomination process is 23:59 on 5 January 2025.





I have found it very stimulating to share the Board table with some of the brightest and best clinicians in our country..."



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